



**BUSITEMA
UNIVERSITY**
Pursuing Excellence

Handwritten signature/initials in blue ink, circled.

P.O. Box 236, Tororo, Uganda
Gen +256 - 45 441 8838
Fax +256 - 45 4436517
Email: info@adm.busitema.ac.ug

www.busitema.ac.ug

**AN INTERSHIP REPORT SHOWING ACTIVITIES CARRIED OUT AT CENTENARY
RURAL DEVELOPMENT BANK, FROM 28th FEBRUARY 2022 TO 22ND APRIL 2022,
ACADEMIC YEAR 2021/2022.**



COMPLIED

BY

EBAL ISMAIEL

Reg. No: BU/UP/2017/1816.

BACHELOR OF SCIENCE IN AGRICULTURE.

COURSE CODE: BSA3208

EMAIL: ismaielebal@gmail.com

Handwritten signature/initials in blue ink, circled.

**SUBMITTED TO THE DEPARTMENT OF AGRI-BUSINESS AND EXTENSION
BUSITEMA UNIVERSITY ARAPAI CAMPUS IN PARTIAL FULFILMENT OF AWARD
OF BACHELOR OF SCIENCE IN AGRICULTURE.**

Submission Date: 16th May 2022

DECLARATION

I Ebal Ismaiel do declare that I am the writer of this report. The details of training experience contained in this report describes my involvement as a trainee in Agriculture and has never been submitted to any Institution or University in partial fulfillment of award of Bachelor of science in Agriculture.

Sign: Ebal Date: 9/5/2022

Field Supervisor CENTENARY RURAL DEVELOPMENT BANK:

Name: Aroma Stephen

Sign: [Signature] Date: 09/05/2022

Intern Coordinator CENTENARY BANK

Name: Akwut Josephine

Sign: [Signature] Date: 09/05/2022



MANAGER CENTENARY BANK

Name: Jhancin Ubong

Sign: [Signature] Date: 09/05/2022

Academic supervisor BUAC:

Name: AKOL SUSAN

Sign: Date:

DEDICATION

This report is dedicated to my mother Milly Adong, my sister Milly Acen and the whole family members. My regards go to the entire staff of centenary bank. The entire staff children of grace who are working so hard to ensure that I reach my destiny. Not forgetting the staff of Busitema university Arapai campus. It is also dedicated to my uncle Odongo Bonny



ACKNOWLEDGEMENT:

First of all, I would like to thank the Almighty GOD for granting me this opportunity and grace of conducting my training successfully.

Secondly, I would like to thank Mr. Jhanan Odongo, the Manager of CENTENARY BANK, for giving me the opportunity to do Community internship with the bank. For me it was a unique experience to be in Centenary bank and learn about different skills of credit and banking. I also would like to extend my sincere gratitude to my field supervisor Ms. Akurut Josephine together with the manager of centenary bank, and the entire team consisting of Scientists, Technicians, field assistants and the entire team of centenary bank for their tireless effort to ensure that this attachment is a success and be able to come up with this comprehensive report. With their patience and openness, they created an enjoyable working environment



Table of Contents

DECLARATION.....	iii
DEDICATION	iv
ACKNOWLEDGEMENT:.....	v
LIST OF ABBREVIATIONS.....	vii
ABSTRACT	vii
1.0 CHAPTER ONE:.....	1
1.1. Introduction to internship	1
1.2. Objectives of community outreach:.....	1
1.3. Background of CENTENARY BANK.	1
1.4. Location of CENTENARY BANK, KOTIDO BRANCH.....	2
1.5. Vision of CENTENARY BANK.....	2
1.6 Mission of CENTENARY BANK.	2
1.7 ORGANIZATION STRUCTURE OF CENTENARY RURAL DEVELOPMENT BANK.....	2
1.7 Collaborations:.....	2
1.8 FOUNDERS OF CENTENARY BANK.....	2
1.9 Contacts Information:.....	2
Mr Obong Jhanan, Branch manager, Centenary bank. Tel +256 772961638.....	2
2.0 CHAPTER TWO:.....	3
DESCRIPTON OF ACTIVITIES.....	3
2.1 REPORTING AND ORIENTATION.....	3
3.1 Skills and qualifications gained from the attachment.....	7
3.2 Responsibilities undertaken during the attachment period.....	8
3.3 Influence of the attachment to my future plans.....	8
3.4 Correlated activities carried out with classroom knowledge.....	9
3.5 Challenges faced:.....	9
4.0 CHAPTER FOUR: CONCISIONS AND RECOMMENDATIONS.....	10
4.1 Concisions	10
4.2 Recommendations.....	10
5.0 APPENDICES.....	11
5.1 Appendix 1 Photo gallery	11

LIST OF ABBREVIATIONS.

CM	Centimeters.
Kg.	Kilograms.
G	grams.
Ch.	Chia organic.
Mr.	mister.
Mrs.	Misses.
Km	kilometers.
NGO's	non-governmental organization
Ltd	limited.
Tel:	telephone number.
Demo.	Demonstration.
L	liters.



ABSTRACT

This report is a gist of activities carried out during the 8 weeks' internship attachment at Centenary bank, Kotido branch; a micro-finance bank that provide the best credit facilities to farmer groups all over the country with the main office located in Kampala city. The training was done to enrich students with Extension experiences, exploring careers and gain occupational competencies useful in the fields of Agricultural Economics. It was started to provide credits and loans of agriculture while increasing food security, equality and natural resources sustainability and with a vision of being the best provider of the financial services, especially microfinance. As regards to the training, farmers were divided into groups in their parishes under different organizations like Goal and Mercy Corps and Caritas. The loan officers were rotated among the groups using the rotation plan developed to encompass the programs of farmers' field appraisal. The activities carried at the organization include: orientation on different topics to be covered at Centenary bank, training registered farmers of different organizations how to get Agricultural loans from the bank. Loan recovery and analysis, filling of the loan documents, account opening for farmer groups amongst others. During the training, I gained practical skills and: knowledge on the relative activities mentioned above as well as good interpersonal skills of mobilization, presentations and leadership at the bank. I know that the details I learnt through my experiences in Centenary bank will be very valuable in my immediate future when choosing a career path. However, few challenges were faced like; long distant trek, unfavorable weather conditions, high insecurity among others. All in all, it was a wonderful experience where I got the insight and motivation to pursue a career in agriculture related disciplines, with the help of the great team and support staff. I believe that the internship was a success and I strongly recommend this great institutionforinternship.



1.0 CHAPTER ONE:

1.1. Introduction to internship

An internship is a prerequisite for students doing any program at all levels of higher institutions of learning done by graduate and undergraduate students. The program was introduced to make students gain extension skills learnt from the lecture room to help farmers gain knowledge and skills that will help them at their local capacities to produce crops of high quality and provide the student with the opportunities in the work place. It is also meant to provide practical experience in terms of technology development, effective communication term work, practical, procedures and regulations professional perspective and reporting.

1.2. Objectives of community outreach:

- ✓ To provide an opportunity for an off-campus learning experience relevant to the field of agriculture education program.
- ✓ To permit students to gain extension skills in agriculture industry.
- ✓ To enable students to gain occupation and competencies useful in research and agricultural extension education.

Duration of the program.

The internship lasted for 8 weeks starting from 28th/2/2022 to 30th/4/2022 during which period I conducted the training at Centenary Rural Development Bank where I participated in activities related to Agricultural loan officers and I was training farmers' groups of Kotido District, Kaabong, Abim, and Karenga districts different methods of how to use the bank loans to develop their businesses.

1.3. Background of CENTENARY BANK.

It was established by Roman Catholic Church as a trust fund in 1983, known as Centenary Rural Development Trust.

It started its financial operation in 1985. It became a commercial bank in 1993 and changed its name to centenary rural development bank. The brand name is Centenary bank..... our bank.